

These terms of use describe the responsibilities and commitments of organisation users.

Suomisport's organisation users include employees and members of sports federations and clubs as well as those who access, browse, update and process the data.

Use of the service is always considered to indicate that the user in question accepts the terms of use, knows the purposes for which the information in the Suomisport service may be used and undertakes to adhere to the terms of the service.

In addition to this, administrators undertake to handle administrator tasks (described below) and train their organisations in using the service in accordance with the Suomisport terms of use.

■ RIGHTS AND RESPONSIBILITIES OF ORGANISATION USERS

Every user must have a personal username and password. All users leave log data in the service to enable service usage to be traced afterwards.

All organisation users undertake to adhere to Suomisport's terms of use and the provisions regarding the lawful use of personal data ([EU's General Data Protection Regulation 2016/679](#) and [Finnish Data Protection Act 2018/1050](#)). All users must familiarise themselves with the [general description of the processing measures](#). The description can be updated, and the latest version is always available on the Suomisport website.

Users of the Suomisport service undertake to refrain from using the service for any purpose other than that for which it was created. For example, one key principle is that the users of the service may not disclose personal data to third parties without the separate direct consent of the person in question.

Federations, clubs and other organisations must inform registered users about their own services and **prepare descriptions of their own personal data processing measures**. A description template can be found [here](#).

A federation's administrator can create a sufficient number of task-specific access rights for the federation's operations. It is the federation administrator's responsibility to ensure that the access rights remain up to date. Administrators are also responsible for removing federation-level access rights from users. At the end of their term, administrators must ensure that the federation's administrator privileges are appropriately transferred to the next administrator. Administrators must also ensure the accuracy of the federation's information in the service, and that the relevant details also include an e-mail address. If the details change, the administrators must update the federation's information in the service.

A club's administrator can create a sufficient number of task-specific access rights for the club's operations. It is the club administrator's responsibility to ensure that the access rights remain up to date. Administrators are also responsible for removing club-level access rights from users. At the end of their term, administrators must ensure that the club's administrator privileges are appropriately transferred to the next administrator. Administrators must also ensure the accuracy of the club's information in the service, and that the relevant details also include an e-mail address. If the details change, the administrators must update the club's information in the service.

Administrators of other organisations can create a sufficient number of task-specific access rights for their operations. It is each administrator's responsibility to ensure that the access rights remain up to date. Administrators are also responsible for removing access rights from users. At the end of their term, administrators must ensure that the administrator privileges are appropriately transferred to the next administrator. Administrators must also ensure the accuracy of the organisation's information in the service, and that their organisation's details also include an e-mail address. If the details change, the administrators must update the organisation's information in the service.

■ APPROVAL

Use of the service is always considered to indicate that you have read the terms of use, are aware of the purposes for which the information in the Suomisport service can be used and undertake to adhere to these terms of use.